

IP Summary for Incoming Researchers/Faculty

TTO Instructions: (1) Complete the fields below using data provided by the incoming researcher (consider providing a list of requested data to incoming researcher), as well as information that their previous institution is willing to provide (e.g., Technology Transfer Office, Office of Sponsored Programs). (2) Ask the incoming researcher to review this document for completeness and accuracy. (3) Have the incoming researcher fill-out the Acknowledgement section and (4) provide him/her with a copy of the final form.

CONTACT INFORMATION

Researcher/Faculty name:

Email:

Mobile Phone:

Office Phone:

PREVIOUS INSTITUTION INFORMATION

Researcher/faculty contact information at previous institution:

Institution/Organization/Company:

Job title/department:

Mailing address:

Phone:

Email:

First date of employment at previous institution:

Last date of employment at previous institution:

Relevant offices at previous institution:

Tech transfer primary contact name and email:

Sponsored research primary contact name and email:

Other(s):

INTELLECTUAL PROPERTY FROM PREVIOUS INSTITUTION(S)

Prepare one page for each innovation

Invention title	
Tracking no.	
Date reported	
Co-inventor(s), if any (indicate if none)	
TTO case manager from previous Institution	
Brief description/abstract	
Patent status (if patented or patent-pending, include number)	
Commercialization status as of _____ (date) ¹	
Researcher's future plans for this IP ²	

1. List licenses and/or startups on previous page

2. Include startup plans, obligations to consult under current licenses, etc.

ONGOING SPONSORED RESEARCH PROJECTS FROM PREVIOUS INSTITUTION

Prepare one page for each project

Project title	
Project ID	
Sponsor Information	
Organization	
Contact Name	
Phone	
Email	
Brief description/abstract	
Researcher's past role/involvement	
Researcher's future role/involvement (indicate if none)	
<u>Reported</u> technologies that have emerged from this research (title, institution, and tracking no.)	
<u>Unreported</u> discoveries or innovations that have emerged from this research	

Researcher Acknowledgement

<i>I acknowledge that:</i>	Initials
I have reviewed all of the above information and it is accurate and complete.	
I have reviewed this Institution's IP policy.	
I have disclosed all innovations made during my employment at my previous institution to its Technology Transfer Office.	
I will alert this Institution's Technology Transfer Office if any future invention disclosures are based on research conducted at my previous institution (including improvements).	

NEW INSTITUTION TTO CONTACT INFORMATION

The researcher is encouraged to contact the following person (or anyone else in the TTO) with any additional information or questions.

TTO name:

TTO email:

TTO phone: